

*Airport Commission*

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Councilmember Frank Hotchkiss

*City of Goleta Liaison*  
Councilmember Roger Aceves

**CITY OF SANTA BARBARA**

**AIRPORT COMMISSION**

**February 16, 2011**

**5:30 pm**

**REVISED  
AGENDA**



*Airport Staff*

Karen Ramsdell  
*Airport Director*  
Hazel Johns  
*Assistant Airport Director*  
Tracy Lincoln  
*Airport Operations Manager*  
Rebecca Fribley  
*Sr. Property Management Specialist*  
Mabel Shatavsky  
*Airport Commission Secretary*

**SPECIAL MEETING**

**\*\* SITE VISIT CANCELLED DUE TO INCLEMENT WEATHER \*\***

The Airport Commission Meeting will begin at **5:30pm** in the **Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.**

**PUBLIC COMMENT:** At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

**REQUEST TO SPEAK:** A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

**REPORTS:** Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

**CELLULAR PHONES AND PAGERS:** Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

**CALL TO ORDER**

**ROLL CALL**

## **CHANGES TO THE AGENDA**

### **PUBLIC COMMENT**

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

### **NOTICES**

2. That the Lease Review Sub Committee meeting scheduled for Thursday, February 3 was cancelled.
3. That a special meeting of Lease Review Sub Committee was held on Friday, February 11.
4. That on Friday, February 11, 2011 at 5:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

### **MINUTES**

5. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, January 19, 2011.

### **CONSENT CALENDAR**

6. SUBJECT: LEASE AGREEMENT – AVIATION GROUP, INC. DBA BUSINESS AIRCRAFT SALES

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Aviation Group, Inc., a California Corporation, dba Business Aircraft Sales, for 750 square feet of Building 117, at 705 Norman Firestone Road, at the Santa Barbara Airport, effective March 1, 2011, for a monthly rental of \$1,216, exclusive of utilities.

7. SUBJECT: LEASE AGREEMENT – MONTEABARO MASONRY, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Monteabaro Masonry, Inc., a California Corporation, for 5,000 square feet of land, at 115 Kenneth Roberts Road, at the Santa Barbara Airport, effective March 1, 2011, for a monthly rental of \$762, exclusive of utilities.

8. SUBJECT: SUPPLEMENTAL LEASE AGREEMENT – GENERAL SERVICES ADMINISTRATION

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute Supplemental Lease Agreement No. 1 with the General Services Administration, representing the Transportation Security Administration, extending the term of Lease Agreement No. GS-09B-02181 for 335 square feet of break room in the Terminal Annex, Building 120, at 114 William Moffett Place, at the Santa Barbara Airport, commencing April 1, 2011 and ending July 31, 2011.

9. SUBJECT: LEASE AGREEMENT – INNOVATIVE TECHNOLOGY, INC., DBA INOVATI

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Innovative Technology, Inc., a Delaware Corporation, dba Inovati, for 2,248 square feet of office and R&D space in Building 312, at 1501 Cecil Cook Place, and 339 square feet of storage in Building 603, at the Santa Barbara Airport, effective March 1, 2011, for a monthly rental of \$2,890, exclusive of utilities.

10. SUBJECT: LEASE AGREEMENT – GREENERIDGE SCIENCES, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Greeneridge Sciences, Inc., a California Corporation, for 1,440 square feet of Building 115, 6160-A Wallace Becknell Road, at the Santa Barbara Airport, effective March 1, 2011, for a monthly rental of \$1,134, exclusive of utilities.

11. SUBJECT: JANUARY 2011 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

## **LIAISON REPORTS**

## **ADMINISTRATIVE REPORTS**

12. SUBJECT: FISCAL YEAR 2011 MID-YEAR FINANCIAL REVIEW

RECOMMENDATION: That Commission receive a report on the Fiscal Year 2011 Mid-Year Financial Review of the Airport Department – Assistant Director Hazel Johns.

13. SUBJECT: CONCESSION AGREEMENT AMENDMENT WITH FIRST CLASS CONCESSIONS, INC.

RECOMMENDATION: That Airport Commission recommend approval for the Airport Director to execute, subject to approval as to form by the City Attorney, an amendment to Concession Agreement No. 23,445 with First Class Concessions, Inc., a California Corporation, amending Article 3, "Obligation to construct and operate Leasehold Improvements" providing for reimbursement to First Class Concession, Inc. for permanent affixed Leasehold Improvements for a not to exceed amount of \$450,000.

#### **DIRECTOR'S REPORT**

14. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Air Service
  2. Communications Program
  3. Master Plan RFQ
  4. Property Management
  5. Airline Terminal Public Arts Program
  6. Airline Terminal Grand Opening Events
- C. Capital Projects
1. Airport Terminal Improvement Project
  2. Goleta Slough Tidal Circulation Demonstration Project/  
ASP Wetland Mitigation Project
- D. Council Actions

#### **ADJOURNMENT**